

Daycare

Payments

Daycare payments are due with 15 days of receipt of invoice. You may pay cash, cheque or make online payments by the **1st of each month**.

Should the previous month's payment not be received in full, parents will be required to settle the outstanding account prior to sending their child back to Daycare. Parents with outstanding balances will not be able to register their child for Ped Day activities or Daycare for the following year.

Tax receipts will be issued in February to the parent who made the payment.

NSF Cheques: \$5.00 per cheque

Late Fees: \$1.00 per minute

Sign In/Sign Out

Parents are expected to come in with their child(ren) and sign them in each morning; as well, they are expected to sign them out in the afternoon.

Please refrain from using your cell phone when dropping off or picking up your child(ren) as they require your full attention at these key transition times.

Emergency Closures

If the school board should announce a closure, the inclement policy will apply. The announcements will be posted on the School Board's website, FB page, as well as on the radio. There is an SWLSB application also available.



Sir Wilfrid Laurier School Board

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COMMISSION SCOLAIRE SIR-WILFRID-LAURIER

4121 Queen Street

Rawdon, Quebec J0K 1S0



Operating Hours:

AM: 7:00-8:00

PM: 2:40-6:00PM

Ped. Days: 7:00-6:00

**Nancy Wheeler / Cindy
Plaisance**

Daycare Educators

Email: nwheeler@swlauriersb.qc.ca

Tel.: 450-834-2427 ext. 6520

Fax: 450-834-6364

Daycare Information

Welcome to Rawdon Elementary Daycare, which is a MEES subsidized Daycare service; therefore, the MEES fees are in effect. Your child(ren) must be registered and attending by September 30, in order to benefit from the MEES allocations.



Philosophy and Goals

- To ensure the safety and well-being of the child
- To provide physical, art and recreational activities that contribute to the child's overall development
- To help and encourage social skills such as cooperation and respect
- To provide each child with a safe, fun and relaxing Daycare environment

Along with the philosophies and goals of our school, the Daycare staff will give your child(ren) the care and tools to begin and end his/her day in a positive way.

Bussing

Bussing is not available to students who attend Daycare 5 full days a week (AM&PM). For all other students, schedules must be pre-determined for bussing throughout the school year. **NO CHANGES WILL BE ACCEPTED**

Regular Daycare Users

*A regular Daycare user attends Daycare at least 3 days a week. The fee for a regular user is \$10.00 per day per child. **The payer is expected to pay for the number of days for which their child has been registered; there will be no reimbursement for days absent.***

Regular 5-day users do not pay lunch supervision fees.

Regular 4-day users pay 20% of lunch supervision fees.

Regular 3-day users pay 40% of lunch supervision fees.

Regular 2 days users pay 60% of school lunch supervision fees.

Regular 1 day users pay 80% of school lunch supervision fees.

If at any time during the school year you no longer need Daycare services, you will be responsible to pay supervision for the remainder of the year.

Attendance:

The Daycare educators will take attendance every day.

If there are any changes on scheduled Daycare attendance, **parents must advise the Daycare Educator** by e-mail or with a written note.

(Daycare and School are 2 different entities)

Any changes to the schedule **require a 2-week written notice.** Without a written notice, you will be responsible for the next **2 weeks of service.**



Sporadic Daycare Users

A non-regular registered user attends Daycare on an occasional basis. The fee for a non-regular user is **\$12.00 per day** whether they attend morning, afternoon or both. The request must be forwarded by e-mail to the School Secretary.

Pedagogical days

The hours are from **7:00AM-6:00PM.**

There will be no school bus services on these days.

A planned activity for each Ped Day may be spent in school or out on a field trip.

The base fee is **\$16.50** plus any **activity fee. *These fees are not refundable.***

An invitation letter will be e-mailed to parents 2 weeks prior to the date and must be returned signed, with payment week prior to the date. **Registration will not be accepted on the morning of the activity.**



Homework:

There will be a 30-minute homework/study period every day from Monday to Thursday for Grades 1-6. However, homework completion, follow-up and agenda signatures remain the responsibility of the parents.

Breakfast and Snacks:

Students can eat breakfast provided by parents from 7:00-7:40.

It is up to the parents to provide a healthy lunch as well fruit and healthy snacks for after school.